

## Burwood Public School P&C Association

### Minutes of the General Meeting

Friday 21 November 2025, YMCA Building and Google Meets

**Attendance:** Wendy Tu (Chair), Julie Birchley (Relieving Deputy Principal), Judy Bai, Brian Diep, Vanessa Diep (v), Shadi Eshragi, Abbas Ghulam, Allyson Karam, Mia Kim, Yeyi Tang (v), Lucy Wen, James Yakoumelos, Feifei Wu.

**Apologies:** Jane Huynh, Michelle Ly

The Meeting commenced at approximately 9:05am. Set out below are the salient points discussed during the meeting.

#### **Acknowledgement of Country:**

Wendy opened the meeting by acknowledging that we are meeting on the land of the Wangal people, and he paid his respect to elders past and present.

#### **Minutes of Previous Meeting:**

Minutes of the previous meeting on 17 October 2025 had been distributed. The document was subsequently accepted as a true and accurate record of the meeting.

Moved: James

Seconded: Lucy

*Carried*

#### **Reports:**

a) **Principal** – Julie Birchley

- Zing program in 2026 will be held fortnightly in two terms only – cost of \$25/term to parents/carers.
- NAPLAN – they are reviewing data that shows how students are tracking between Y3 to Y5, and Y5 to Y7.
- Gala Day – the school will review if this change has worked out well.
- PSSA – looking at AFL instead of basketball as the court hire will cost \$22,000.
- 2026 enrolment numbers – projection is 18 classes with 455 kids returning for 2026. Kindergarten was approximately 60 kids.
- Assets updates:
  - External toilets being refurbished.
  - Painting and carpeting upstairs.

- Painting kindergarten areas.
- Demountable classroom is gone – remediation work to that site.
- Hall COLA area – sails and cement to be cleaned.
- Playground installation will commence in March and take three weeks to finish.
- Finance audit happening next year in the areas of child protection, attendance, finance and procurement.
- Kim wishes to pass on her thanks for P&C support in opposing the development on Stanley Street. The DOE has also lodged their concerns.
- Curriculum updates:
  - This year the school began implementing the new syllabus in maths and English for K-2 and 3-6 by doing all the preparation and embedding work.
  - Really focussing on reading and verbal reasoning.
  - Uptake in classroom responses regarding thinking and making that visible.
  - Text complexity – decodables / learning to read – connect with the curriculum.
  - Digital curriculum as a trial across all texts that the school uses.
  - Numeracy – performing strongly. Working on reasoning – challenging students and their understanding of maths.
  - Number and place value K-6.
  - Looking at ways to incorporate maths and literacy throughout the syllabus in all areas e.g. HSIE – text literacy.

b) **President** – Wendy Tu

- The development proposal on Stanley Street is for a 10-14 storey apartment block which will impact traffic and privacy. Parents and carers are encouraged to write to Burwood Council to express their concerns. It was suggested that a template letter be prepared by the P&C for parents to use. P&C to consider putting the template on the P&C website.
- A reminder that the AGM will be held in March next year. Please encourage parents/carers to join the P&C next year.

c) **Secretary** – Sek-Mun Wong

- No report.

d) **Treasurer** – Jane Huynh

- A financial report for the month of October 2025 is annexed.

e) **Uniform Shop** – Mia Kim

- About 25 new kindergarten kids have purchased uniforms. Still another 60% will need to purchase uniforms.

- Uniform shop will open:
  - Friday 30/01/26 from 10:30-11:30am (before kids return)
  - 8:45-9:30am every day during first week of school (2-5 February)
- Mia proposed that stocktake be completed at end of Term 2 and Term 4 instead of each term. There were no objections and this was supported.
- Stocktake to be held on Thursday 18/12/25 – volunteers needed (Abbas, Wendy and Yeyi available).

f) **Website/Social media** – Sek-Mun Wong / Michelle Ly

- No report.

**General Business:**

a) **Major fundraiser – Colour Fun Run (28 November)**

- There was a brief discussion about the final preparation required for the event.

b) **Volunteers Thank You gathering – Friday 5 December at YMCA**

- Catering will be organised through The Lab – Black Poison.

**New Business:**

c) **Welcome back to school Gelato Day (2026 Term 1, Wk 2 – 13 February)**

- The P&C will host a welcome back to school event on Friday 13 February 2026 from 3-4pm. All students will be given a free gelato if their parents/carers are signed up our mailing list or following our social media.

Motion to approve \$595 for Pure Gelato cart (400 serves) hire.

Moved: Sek-Mun

Seconded: Shadi

*Carried*

**Next Meeting:**

The next P&C General Meeting is to be held on Friday 20 February 2026 at 9am.

The meeting closed at 10:18am.

	October
<b>Opening balance</b>	129,086.23
<i>Deposits</i>	
Uniform shop - clothing	1,646.70
Bank interest	63.71
<b>Total deposits</b>	<b>1,710.41</b>
<i>Withdrawals</i>	
Uniform shop - stock	- 2,628.34
<b>Total Withdrawals</b>	<b>- 2,628.34</b>
<b>Closing balance</b>	128,168.30
Per bank	128,168.30
Variance	-