

Burwood Public School P&C Association

Minutes of the General Meeting

Friday 15 August 2025, YMCA Building and Google Meets

Attendance: Wendy Tu (Chair), Amenah Mourad (Deputy Principal), Judy Bai, Isabella Gargano, Michelle Ly, Mia Kim, Lucy Wen, Sek-Mun Wong, Feifei Wu, James Yakoumelos.

Burwood Council	Natalee Pozniak	Senior Communications & Engagement Officer
	Roberto Di Federico	Manager Traffic and Transport
	Usha Arvind	Road Safety Officer
	Brooke Endycott	Director Community Life
Holdmark	Andrew Khoudier	Project Director
	Rhana Fleming	Corporate Affairs Director

Apologies: Kim Self (Principal), Brian Diep, Jane Huynh, Yeyi Tang.

The Meeting commenced at approximately 9:05am. Set out below are the salient points discussed during the meeting.

Acknowledgement of Country:

Wendy opened the meeting by acknowledging that we are meeting on the land of the Wangal people, and she paid her respect to elders past and present.

Discussion with Burwood Council:

- Library carpark is expected to close 29/09/25 during the school holidays. It will remain closed during the construction of underground parking and the building of Burwood Culture House. The construction is expected to take 2-3 years. Once finished, the new library parking (50 spaces) will be underground. The parking entrance will no longer be on Conder St but via Railway Parade – same entrance/exit as the Burwood Place development.
- Burwood Council have sought approval to convert the kiss and drop zone on Oxford Street into 15 min parking between 8am-9:30am and 2:30-4pm. There will be 10-15 spots made available here. This is expected to be approved on 23/8/25 at the next council meeting. Concerns were raised that Oxford St was very narrow only allowing one car to pass at a time. Burwood Council advised that the parking could be changed if it wasn't working.
- Other suggestions were put forward by parents and carers – such as converting the paid parking spots on Conder St to be 15 mins between 8am to 9am (currently only paid from 9am). Burwood Council encouraged parents to use the parking at Emerald Square and Burwood Grand as alternatives.

- Burwood Culture House is owned by Burwood Council and constructed by Holdmark. There will be new facilities available including rooms, amphitheatre (300 seats), open indoor/outdoor spaces and a café.
- There was a long discussion about what measures were in place to protect students from noise, dust and particle exposure during construction given the close proximity to the school. Burwood Council advised that Holdmark are required to adhere to the conditions that come with their approval e.g. dust suppression measures. They advised that the school or P&C could raise a complaint if this was not happening – which would be reviewed by the Community Safety Officer that monitors all building sites. There will also be a full time superintendent from Council that will be overseeing the construction.
- The P&C expressed their concerns that primary aged children are vulnerable and unable to protect themselves from this exposure, due to mandatory school attendance – and that they don't have the ability to recognise an unsafe level of noise, dust or particle exposure, which means parents are not able to raise a complaint. There were also concerns that raising a complaint retrospectively was too late, as the exposure and risk to the children had already occurred.
- The P&C asked Burwood Council to install an air quality monitor on school grounds – to provide a transparent means to monitor air quality. Burwood Council agreed to consider this.

Discussion with Holdmark:

- Burwood Place Stage 1 is expected to be finished in Q3 or Q4 of 2028. The demolition is now complete and they are commencing the excavation works over the next three months. At some stage, Wynne Ave is expected to close for three weeks as they excavate between the two sites – but otherwise Wynne Ave will remain open. Stage 1 will have retail underground (supermarket, food), some restaurants on ground level, then apartments above.
- Stage 2 is expected to be finished in 2030 and will include a restaurant dining precinct. The current proposal is for a Hawker Centre. The P&C asked for the inclusion of play spaces for families to be able to enjoy the restaurants. Holdmark advised that there will be a water feature that will be suitable for children. 670 retail parking spots will be available.
- Expressions of interest for business/retail space is now open on the Burwood Place website.
- The P&C raised the same concerns with Holdmark about noise, dust and particle exposure. Holdmark advised the measures they would use to prevent this at the source e.g. water canons to suppress dust.
- The P&C asked Holdmark to sponsor the construction of playground equipment at the school, to compensate for the inconvenience caused to students and families during construction. Holdmark agreed to raise this with their philanthropy division.
- Holdmark agreed to provide quarterly updates to the P&C.

Minutes of Previous Meeting:

Minutes of the previous meeting on 25 July had been distributed. The document was subsequently accepted as a true and accurate record of the meeting.

Moved: Sek-Mun

Seconded: Wendy

Carried

Reports:

a) **Principal** – Amenah Mourad

- No report. Amenah thanked the P&C for the Education Week thank you cards and advised that they were much appreciated by the staff.

b) **President** – Wendy Tu

- No update on the Coro88 grant for the interactive whiteboards.
- Wendy will be away next meeting – Brian will chair the meeting in her absence.

c) **Secretary** – Sek-Mun Wong

- No report.

d) **Treasurer** – Wendy Tu

- No report. A financial report for the month of July 2025 is annexed.

e) **Uniform Shop** – Mia Kim

- All outstanding uniform stock has been received.
- A sample of the final design for the new polo shirt will be ordered.
- Community consultation has occurred via the school newsletter – where parents were advised of the change by Kim Self and advised to contact the P&C with feedback.

f) **Website/Social media** – Sek-Mun Wong / Michelle Ly

- No report.

Business arising from minutes:

a) **2025 Social Club**

- Michelle will take the lead for the September social club. Wendy will reach out to Ms Scelzi for support to Stage 1 teachers.

b) **Major fundraiser – Colour Fun Run (28 November)**

- Due to time constraints, this discussion will be held over to next month.

Next Meeting:

The next P&C General Meeting is to be held on Friday 19 September 2025 at 9am.

The meeting closed at 11:00am.

	July
Opening balance	107,116.91
<i>Deposits</i>	
Uniform shop - clothing	2,242.98
Bank interest	13.94
<i>Total deposits</i>	2,256.92
<i>Withdrawals</i>	
Uniform shop - stock	- 9,871.51
Payroll	- 1,155.60
Insurance	- 1,072.00
<i>Total Withdrawals</i>	- 12,099.11
Closing balance	97,274.72
Per bank	97,274.72
Variance	-