

Burwood Public School P&C Association

Minutes of the General Meeting

Friday 20 September 2024, School Cottage and Google Meets

Attendance: Wendy Tu (Chair), Kim Self (Principal), Judy Bai, Brian Diep, Vanessa Diep, Jane Huynh, Mia Kim, Michelle Ly, Liang Ma, Kat Oxley, Yeyi Tang, Yi (Mary) Wang, Lucy Wen, Sek-Mun Wong, James Yakoumelos, Ivana Youn, Margaret Zawada, Fiona McCulloch (Strathfield Electorate Office) and Jason Yat-sen Li (Member for Strathfield).

Apologies: Nil.

The Meeting commenced at approximately 9:15am. Set out below are the salient points discussed during the Meeting.

Acknowledgement of Country:

Wendy opened the meeting by acknowledging that we are meeting on the land of the Wangal people, and she paid her respect to elders past and present.

P&C Discussion with Jason Yat-sen Li – Member for Strathfield

- Jason had a tour of the school grounds prior to the meeting. He also met with the Year 6 Student Leadership team and spoke with them about their use of social media.
- There was a discussion about the school facilities and the need for a school upgrade to accommodate the growing population in Burwood. Parents raised concerns about the lack of play equipment, lack of shade and the tennis courts being old and unusable (inclined).
- There was also a discussion about the Burwood Plaza development and the impact on parents once the library carpark is closed. Jason advised that the P&C can write to his office with our concerns and they can assist to resolve this with Council e.g. obtain their traffic management plan.
- Jason advised the P&C to apply for the annual state government \$30,000 community grant and suggested seeing if grants could be combined to support the purchase of play equipment.
- Jason advised that his office could create a specific P&C mailing list to notify us of eligible grants and suggested the P&C email him the addresses to be added.

Minutes of Previous Meeting:

Minutes of the previous meeting of 16 August had been distributed. The document was accepted as a true and accurate record of the meeting.

Moved: Sek-Mun

Seconded: Wendy

Carried

Reports:

a) **Principal** – Kim Self

- 16 laptops were purchased with the grant from Coro88.
- Kindy orientation will occur on Tuesday in Week 3 and 4. Ms Hensley is in charge and will contact Wendy to speak at the event.
- 23/24 October will be instructional rounds for teachers where other school principals will come in to observe and provide feedback.
- Kim thanked the P&C for purchasing medals for the Senior Netball teams that won PSSA.
- Kim advised that the canteen had sought approval to use a Square terminal so that kids were carrying less cash. Kim sought feedback from the P&C. Parents expressed worries about children using credit cards and learning to “tap” at such an early age. Kim advised that she would not approve the terminal.
- There was discussion about the complaints from Burwood Library about rowdy kids.
- Kim advised that there would the asphalt would be redone during the school holidays with a concrete ramp also added in.
- There was discussion about the change to Gala Days for SISA in 2025. The P&C confirmed their support for this given the rising costs of buses and the increased sports time for students.
- Kim will be on leave for first 3 weeks of Term 4 but will be back for the Disco.

b) **President** – Wendy advised that the term deposits had been set up with Bendigo Bank and thanked those that helped make it happen. Wendy also advised that disco sales had commenced and were proceeding well.

c) **Secretary** – No report.

- d) **Treasurer** – A breakdown of the amounts for period 1 August to 30 August is shown below:

Opening balance	102,521.08
<i>Deposits</i>	
Uniform shop - clothing	4,116.92
Memberships	
Grants received	
Interest income	
Total deposits	4,116.92
<i>Withdrawals</i>	
Uniform shop - stock	- 1,512.17
P&C events	
Education week	- 152.50
Disco Party	- 100.00
Payroll	- 577.80
Insurance	- 1,005.00
Auditor expenses	
Grant expense	
Other operating expenses	
Total Withdrawals	- 3,347.47
Closing balance	103,290.53

Two term deposits have been opened:

- \$50,000 3 month term deposit – interest to be paid to P&C (idle cash).
- \$15,000 12 month term deposit – interest to be reinvested (playground funds).

The proposed budget for 2024 was also adopted.

- e) **Uniform Shop** – Mia advised that sales had been slower which was to be expected for this time of year. Sales are expected to pick up during Kindy Orientation. Volunteers will be needed for this and the beginning of Term 1 next year.
- f) **Website/social media** – Sek-Mun circulated a recent report of the website statistics. He has also added the traffic safety page as requested.

Business Arising from Previous Minutes/Meeting:

a) **P&C Disco Party fundraiser**

The disco event was discussed in detail.

- Ticket sales – currently not allowing siblings that are not current students, as capacity is limited and tickets to be reserved for existing students. Can revisit this if we don't sell out of tickets. Suggested that we oversell capacity by 5-10% as there is likely to be people that don't show up due to illness etc.
- Stallholder fee for non-food providers was set as \$75.
- Volunteer vests have been ordered and kindly donated by a parent.
- Parent support group to provide input into the Low Sensory Disco session.
- Volunteer recruitment is important to the events success – please speak to fellow parents and ask them to help out.

General Business:

OOSH Care providers

Margaret has looked into alternative before/after school care providers as YMCA is currently full e.g. Weldon / The Y / Croydon Tennis Centre. Kim advised Margaret to ask the providers to contact her if they are interested in providing their services. Any concerns about YMCA can also be raised with Kim.

World Teachers Day lunch

Kat is looking into catering options for \$20/head. There are between 50-60 staff members so we will need to approve approximately \$1000 for the lunch at our next meeting once details are confirmed.

Next Meeting:

The next P&C General Meeting is to be held on Friday 20 September at 9:00am.

The meeting closed at 11:10am.